



Finance Circular No. 3 / 1383
Dated 24 February 2004 (5 Hoot, 1382)

Subject: Procedures for End of 1383 Financial Year

In order to ensure a smooth changeover from 1382 to 1383 with minimal disruption to payment and revenue operations for Ministries and provinces, and to implement procedures in compliance with existing laws, the following procedures are advised for managing financial transactions at the end of 1382.

The financial system of Afghanistan requires transactions to be treated on a cash basis – i.e. no payments or revenues processed or received after 20 March will be booked to 1382. From 21 March 2003 all payments and receipts will be booked to 1383. After the end of 1382, the financial books will remain open for a further period of one month to allow for correcting entries only.

Last date of issue of cheques for salary and non-salary payments in the center and provinces will be Saturday 13 March 2004 (23rd Hoot 1382). Salary payment requests for Hoot month have to be with Treasury by 13 March 2004 (including ISP arrangements).

Two one-day training seminars will be delivered in the week commencing 1st March 2004 – one for Kabul Ministries (on 1 March) and one for provinces (3 March). Invitations for these workshop sessions have been sent.

Signed

Deputy Minister Rahimi